July 17, 2023 Open Policy Meeting

Attendance:
Karen O’Brien director
Leigh Kozak chair
Ginny Jacques vice chair
Suzanne Lopes clerk
Jayne Kelleher
Heidi Doherty

Policy Meeting called to order by Leigh at 1840.
Heidi motion, Ginny second, all in favor yes.

Collection Development Policy discussion. This policy was previously discussed and now undergoing edits.

   Particular discussion for local authors, self published authors, and unsolicited materials. All books that fall under the above category are subject to our development and weeding policy. This policy will not be retroactive, but going forward all books will be subject to the weeding policy.

   Discussion of the reconsideration of library materials: requester must have read the entire material. We are not putting in a timeline for response because we are such a small library and board it is difficult to put a time line on it. A requester must be a Raynham resident.

   Motion to approve this Collection Development policy with edits, Jayne motion, Heidi second, all in favor yes. Motion passes.

   Donation Policy, this policy was previously discussed and now is being edited to include donations of $50 or more.

   Motion Heidi, 2nd Jayne , all in favor, yes. Motion passes.

   Meeting Room/Judy’s garden use policy: discussion about admission charges and/or solicitation. Discussion about all uses be open to the public except for legal government meetings requiring executive session.

   Motion Jayne, 2nd Heidi, all in favor, yes, motion passes.

   Notary Services: Dan is a notary. Should we have a notary in the building? Karen has concerns as Dan is only part time at 2 nights a week and every 3rd Saturday. His restricted schedule will be difficult and it will pull away from his library duties. Also there is a problem with responsibility and bonding, we would have to get the town involved, the town already has a notary. This would be a lot of time and energy for Dan and library staff. No need to vote or have a policy at this time.
Policies to be discussed next month include gifts, bulletin board, privacy, programming, internet access, and signature gathering/political activity, animals in the library, accessibility… Next policy meeting in Sept 11 2023 at 6pm.

Current policies will go to Greg, town administrator.

Meeting Adjourned

Motion Ginny, 2nd Sue, all in favor yes. Meeting adjourned 1948.